

Southwest Consortium of Indian Head Start Directors
October 24 & 25, 2008

Cheryl, Treasurer called meeting to order at 9:40 am MT

Attendees: Cheryl Encinas, Treasurer; Rema Spitty, Pauline Wright, Francis Tafoya, Pat Foster (teleconference), Lana Toya

Others present: Colleen Alivado, Alamo Navajo; Margaret Mascarenaz, Laguna EHS; Terri Tapia, Tesuque Pueblo; Kathleen Sando, Five Sandoval; Kathryn Helsel, Toni Dobrec, Kristi Bentkowski, and Teri Stringer, TFA

Seating New Members: Margaret made motion to wait to seat new members and alternates until later in the agenda. Terri seconded. Motion Carried. *Kathleen will contact Judith to see if she wants to continue as an alternate. Pat will contact AZ directors to recruit members and alternates.*

Agenda approval: Agenda was reviewed and approved.

Approval of minutes: Minutes from May 22, 2008 teleconference were reviewed and approved. Terri made motion to accept minutes. Margaret seconded. Motion carried.

Treasurer Report: Kathryn gave a treasurer's report. Pauling made motion to accept treasurer's report. Colleen seconded. Motion carried.

Auditors Report: Jim Northcutt gave an overview of the accountant's compilation report. Colleen motioned to accept auditor's report. Pauline seconded. Motion carried.

Future of SWC: Toni gave an overview of the background and history of the SWC Board and Conference.

- Board needs to review by-laws and objectives later in the year
1. Volunteerism for the board
 - a. What is it in it for me and my program
 - b. How do we get directors to buy in to become leaders
 - c. How do we get coordinators to be leaders
 - d. How do you offer greater benefits to people who benefit on the board
 2. AZ directors feel they are doing most of the work
 - a. Want to continue conference
 - b. Think about doing every other year

Conference Planning

Theme

- Nurturing the Spirit of Our Native Children

Colors

- Blue, gold, red

Logo/Artwork

- Full circle
- Child in middle
- Community, Tribal Leaders, parents, family's, elders
- *Francis check with local artist to develop logo (Fee)*

Agenda/Flow

- See layout

Pre-Intensive

- Challenging Behavior (IHS) (2 day)
- Systems Training (Toni) (2 day)
 - Recap/Orientation
 - Application
- Math Training (NFL) (2 day)

General Session

- Tuesday, 8:30-10:00
- Wednesday, 8:30- 10:00 Lisa Murphy

Closing Session

- Thursday, 10:30- 11:30
- WRAP UP
- Children's Dancing
- Recognitions (Gil Vigil)

Keynote

- Lisa Murphy (Terri) www.ooeygoeey.com
- Tribal Leaders
- Joe Garcia
- Pojoaque Gov –George Rivera
- OHS

Registration Fees

- Early-\$175 add \$50 for pre-intensive combo
- Late-\$250 add \$50 for pre-intensive combo
- 1 day conference -\$100
- 2 day Pre-intensive \$100

Vendor Fees

- \$300 Corporate Vendors
- \$150 Native Vendors

Luncheon/Evening Dinner

- Wed. Cultural Celebration- 6:30-8:30 pm
- Kathryn will work with hotel (lunch price for dinner)
- Dinner
 - Entertainment/Comedian
 - Cheryl Encinas will contact TO Lupe

Workshop

- Brain Development
- Special Quest (Colleen)
- Early Language (NFL) SPARKS
- Tribal Leaders
 - Governance
 - Tribal Consultation
 - Tribal Leader Caucus (Tuesday)
 - Early Childhood Education
 - Staff Development
 - Training
 - Staff Turnover
- Disabilities (IDEA)
- Parent Advocacy
- Cultural Sensitivity
- Challenging Behavior for Children with Disabilities
- Reflective Supervision (Terri)
- Emotional Intelligence (Terri)
- Native Language
- Music/Movement
- Child Observation Process
- Individualization
- Developing Relationships with Parents
 - Parent Communication –Family /Staff
 - Customer Service
- UNM
 - Recycled materials
- Tri-Tac Collaboration
- Nutrition
 - Healthy Foods
 - Regulations
 - Portion size
 - Classroom activities
- Transportation
 - Safe Ride (Francis)
- Safe and Healthy Family (I H S) (Josie) Santa Fe)

- Infant Mental Health (Margaret)
- Disaster Planning
- Fatherhood (Laguna) Application
- Developmental Milestones (0-5)
- Ongoing monitoring
- ERESA
 - Serving Homeless
- Speech Therapy
- Developing Leadership (managers)
 - Management
- Professional Development
 - Importance of Early Childhood Education
- Education Requirements
 - AA/BA Requirements
- Autism Spectrum
- Touch Points
- Meth
- Policy Council
 - Responsibilities

Recognitions

- Degree accomplishments (ribbons)
- Parent, Grandparent, Head Start graduate (ribbons)
- Tribal Leaders- Beaded Head Start Pins (20)
- Gil Vigil- Closing session
 - Dedication
 - Opening Session
 - Banquet
 - Poster

Tote/Packet

- Look at backpack (NIHSDA)
- 3 OPTIONS of backpack
- RUST/BLUE/RED

T-Shirts

- TFA research price (Desert T's)
- Francis ask about price Tewa T-Shirts
- 505-670-0985 Francis

Committees

- See Committee Page
 - Add make and take (find chair)
 - Ask Terri chairing (Fashion Show)

Donation/Smart Snacks

- Donation- revamp (TFA)
- Smart Snacks (make revisions)
- Directors-tribal leaders/casinos/food vendors
- TFA-education vendors

Banners

- Check with hotel on hanging ballroom

Tribal Leaders

- Special Invitation to Tribal Leaders
- Draft letter present to board
- Jan 10, 2008 (Governors not seated until early Jan)

TFA Agreement: Lana motioned to table TFA agreement until teleconference call, working in good faith. Pauline seconded. Motion carried.

Business meeting

- November 10, 2008 at 11:00 CST
 - TFA agreement
 - Election of Officers
 - Seating of members/alternates
 - Benefits of volunteerism for board
 - By-Laws and purpose of the board

Conference Planning Meeting

- November 6, 2008 11:00 CST
 - Professional Development Plan
 - Overall evaluation
 - Banners
 - 2010 Conference
 - Donation
 - Artwork (Francis)
 - Entertainment
 - Banquet
 - Backpack
 - T-Shirts
 - Committee members

Meeting adjourned at 12:20

Colleen motioned to adjourn meeting. Pauline seconded. Motion carried