

**Southwest Consortium of Indian Head Start Programs, Inc.**  
**Board of Directors Meeting**  
**December 6, 2004**  
**Teleconference**

**Attendees:** Jacqueline Bird, Myrna Dingman, Cheryl Encinas, Lolinda Lee, Rema Spitty, Phyllis Antone, Kathryn Helsel, Kristi Bentkowski, Carol Wedel

**The meeting was called to order at 10:13 (mountain)**

**Approval of Agenda:**

Kathryn and Kristi suggested that Bylaws, AZ Alternate vacancy and Scheduling the next teleconference be added to the agenda. Myrna motioned to approve the agenda with the additions. Cheryl seconded and the motion passed.

**Approval of July 2004 Minutes:**

Myrna motioned to approve the minutes. Cheryl seconded and the motion passed.

**Financial Report:**

Kathryn presented the financial report. Myrna motioned to accept the financial report. Cheryl seconded and the motion passed.

**Signing of the MOP:**

Jacqueline attended the NIHSDA Board meeting in Idaho to sign the MOP. Copies will be sent to the SWC Board as well as Caroline Alcaida.

**By-laws:**

Kristi updated the SWC by-laws with the suggested changes from the July 2004 board meeting. They will be sent to the board members after the teleconference for review and discussion at the next board meeting.

**AZ Alternate Vacancy:**

Norma Albert at White Mountain has resigned and one of the alternate positions for Arizona is now vacant. Jackie will write a letter to Caroline asking her to fill the position at the next AZ directors meeting.

**Schedule Next Call:**

The next teleconference call will be on Tuesday, January 11, 2005 at 10:00 a.m. (NM, AZ)  
The next face to face meeting is tentatively scheduled for Friday, February 25, 2005 at 1:00 p.m. and Saturday, February 26, 2005 at 8:30 a.m.

**Conference Update:**

- A Make and Take evening activity will be added on Wednesday evening from 6 to 8 p.m. Jackie will call NM directors to find a chairperson for this committee. She will also ask for a chairperson for the Vendor/Volunteer committee.

- Currently 29 workshop proposals have been submitted. (There are 72 time slots to be filled)
- At this time there are no registered participants for the conference.
- Parents Reaching out requested that since they would like to present 3 workshops, would the board waive the vendor fee for them. The board will not waive the fee.
- A memo needs to be sent out to programs asking for pictures of their banners and flags to be sent to Roselyn.

**At 11:15 (mountain) Rema motioned to adjourn the meeting. Lolinda seconded and the meeting was adjourned.**