

Southwest Consortium of Indian Head Start Programs, Inc.

**Board of Directors Meeting
Wednesday, February 11, 2004
Teleconference**

Attendees:

Arizona

Linda Ferguson, Member
Lolinda Lee, Secretary
Mary Bendle, Alternate

New Mexico/Southern Colorado

Jacqueline Bird, Chairperson
Myrna Dingman, Vice-Chairperson
Ann Zuni, Member
Carrie Schwartz (for Ruth Kie, Alternate)

Guests: Kathryn Helsel, Kristi Bentkowski, Carol Wedel, Mary Eddings

The meeting was called to order at 11:03 CST.

New Business

The minutes for the September 7-8, 2003 and September 26, 2003 meetings were mailed out and read prior to the meeting. Myrna Dingman motioned to accept the minutes, Ann Zuni seconded, motion passed. Kristi Bentkowski will post them to the SWC web page.

Operating Account	\$2,513.73
Conference Account	\$72,309.75
Total	\$74,823.48

Myrna Dingman moved to accept the treasurer's report, Carrie Schwartz seconded, motion passed.

The IRS Form 990 was filed by Jim Northcut on time and the NM State Corporation papers were filed on time.

Arizona Update: Jan Aalberts did a Program Governance training, also covered was communication between programs and tribal governments

New Mexico Update: Committee chairs for NACFC were assigned, Diane Rodriguez (NM State Collab.) gave information, the By-Laws were revised, NM Board will have a meeting after the Pre-Intensives on Monday.

Seating of the New Board Members:

Linda Ferguson, member
Norma Alberts, alternate

Mary Bendle moved to accept the new members, Lolinda Lee seconded, motion passed.

Old Business

The contracts with the DoubleTree Hotel Albuquerque and the Albuquerque Convention Center have been signed and were reviewed with the Board. Attention was given to the guarantees of room nights and food consumption.

The SWC web page has been redesigned and is available on the web at www.southwestconsortium.org.

Kathryn presented the Conference Budget. Mary Bendle moved to accept the budget, Myrna Dingman seconded, motion passed.

Kristi is to contact each Committee Chairperson to see how they are doing with their committee work.

Fund Raising	Jackie Bird and Myrna Dingman
Door Prizes & Banquet Decorations	Colleen Alivado
Cultural Dance	Rema Spitty
Make-A-Mess	Marilyn Johnson
Hospitality	Ann Zuni
Fun and Fitness	Ruth Kie and Kathleen Sando
Banner/Flag Committee	Roselyn John

The Solicitation for Donations packets were discussed. Jackie Bird suggested raising the total budget amount to \$20,000. Kristi will make changes and send out new packets to the Board.

Phyllis Antone wrote a letter to the Board requesting they consider dedicating the Conference to Dona Clapp. Myrna Dingman moved, Lolinda Lee seconded, motion passed. A page will be included in the program and Jackie will do the dedication during the opening session.

Carol Wedel reported on Conference registration
110 registered for the main conference
18 registered for pre-intensives
11 vendors (15 tables and one ¼ page ad)

The next meeting will be March 20-21, 2004 at the DoubleTree in Albuquerque, NM. The meeting will start at 9:00 a.m.

The meeting was adjourned at 12:17 CST.